

PETITION FOR SPECIAL STUDIES

The University of Texas at Austin
Department of Civil, Architectural and Environmental Engineering
Ernest Cockrell, Jr. Hall 4.200 · (512) 471 – 4921

NAME: _____ DATE: _____
EID: _____ MAJOR (check one): _____ CIVIL _____ ARCHITECTURAL
CUMULATIVE UT GPA: _____ IN MAJOR GPA: _____ GRADUATION MONTH/YEAR: _____

INDICATE WHICH SPECIAL STUDIES COURSE YOU INTEND TO REGISTER FOR:

CIVIL ENGINEERING	ARCHITECTURAL ENGINEERING
_____ C E 377K	_____ ARE 377K
_____ C E 277K	_____ ARE 277K
_____ C E 177K	_____ ARE 177K

INDICATE WHICH REQUIREMENT THIS COURSE WILL FULFILL:

_____ LEVEL I ELECTIVE	_____ TECHNICAL ELECTIVE
_____ TREX	_____ NOT APPLICABLE

INDICATE WHICH GRADING BASIS YOU INTEND TO REGISTER FOR:

_____ LETTER GRADE	_____ PASS/FAIL
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NOTE: If you intend to take the course for a degree elective it must be taken for a letter grade.

FILL IN THE COURSE NUMBERS FOR COMPLETED AND CURRENT TECHNICAL OR LEVEL I ELECTIVES:

_____	_____	_____
_____	_____	_____

TO BE COMPLETED BY THE SUPERVISING FACULTY OF THE COURSE:

SUPERVISING FACULTY NAME (PRINTED): _____

PROJECT/COURSE TITLE: _____

AREA OF SPECIALIZATION: _____

BASIS OF GRADE ASSIGNMENT: _____ EXAMS _____ WRITTEN REPORT _____ FIELD WORK
(check all that apply) _____ LABORATORY WORK OTHER: _____

Please refer to the following page for detailed instructions and requirements of a Special Studies proposal.

PROPOSAL GUIDELINES FOR SPECIAL STUDIES

Students who intend to register for a Special Studies must submit a proposal. The proposal should be written by the supervising faculty member and address the information listed below. The proposal should not have significant overlap with any organized undergraduate or graduate course currently offered by the department. Please submit the proposal by the fourth class day of the semester in which the student intends to register for the Special Studies.

- An overview of the project content and goals.
- Specific learning objectives of the project.
- A meeting schedule.
- An explanation of how the student will meet learning objectives and devote adequate time to justify the number of credit hours the student will earn.

ADDITIONAL REQUIREMENTS FOR SPECIAL STUDIES

- Special Studies must be supervised by a faculty member with one of the following titles: Assistant Professor, Associate Professor, or Professor.
- **SPECIAL STUDIES CANNOT BE USED AS A LEVEL II ELECTIVE.**
- No more than one Special Studies may be counted towards a B.S. in Civil Engineering or Architectural Engineering.
- It is expected that a student petitioning to take a Special Studies has completed all basic sequence coursework and sufficient major sequence coursework to make the Special Studies a success.

STUDENT SIGNATURE

DATE

SUPERVISING FACULTY SIGNATURE

DATE

DAN L. WHEAT, UNDERGRADUATE ADVISOR

DATE

SHARON WOOD, DEPARTMENT CHAIR

DATE

RETURN THIS FORM TO ECJ 4.200 BY THE FOURTH CLASS DAY OF THE SEMESTER IN WHICH YOU INTEND TO REGISTER FOR THE SPECIAL STUDIES.