ITS America Students’ Chapter Meeting Minutes
The University of Texas at Austin

Date: Wednesday May 17, 2006
Time: 1:00-2:00pm
Present: Nick Lownes, Alison Conway, Naveen Eluru, Jason West, Aris Pantelias, Aarti Kapur

Activities
- Habitat for Humanity scheduled on July 1, 2006. Jason to send out the e-mail, regarding the dates and how to register, soon.
- Birthday party not scheduled as yet. Plan to couple it with Interns welcome lunch
- Other main events like Barbeques can be hosted along with ITE.
- Summer Intern activities: 6 flags? Naveen to check up group ticket rates and suitable dates.

Speaker Sessions
- Distinguished speaker series
  - Next speaker: Joe Giglio, Wednesday, May 31. Alison to send out the books provided by him
  - For the next session, 2 distinguished speakers per semester, we can host student meetings after the speaking
  - Host a committee meeting soon to decide on what kinds of speakers to invite for next session. Another possibility to ask speakers coming for Dr. Walton’s seminar series during the semester to present for ITS
- Student Speaker Sessions
  - ITS can host practice sessions for students to present their TRB research

Reorganizing ITS
- Another person required, another external position, to handle the distinguished speaker sessions along with Alison
- Nick to meet Jeff to discuss about assigning specific responsibilities to the positions, put down a kind of constitution and By Laws for both the organizations, combine/eliminate some positions – generate a bullet point list of all the specific duties

Other Important Business
- Aris to fill proposal budget sheet for College of Engineering in about a week’s time
- ITS-America report – A draft to be posted on the website soon by Nick and Alison
- Let Nick know about any items to be added on the Calendar in 2 weeks’ time
- Summer Meetings
  - To be scheduled every other week to discuss specific topics.
  - Officers to be assigned in turns the task of organizing meeting and making agenda

*Important
Aris to arrange for camera surely for next time, All others (including him) to dress up well for next meeting [:)]